

**REGULAR BOARD MEETING  
OF THE  
BOARD OF COMMISSIONERS**

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**THURSDAY, JUNE 4, 2015 AT 6:30 P. M.**

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**LOCATION: NORBP Boardroom  
13801 Old Gentilly Road  
New Orleans LA 70129  
Commissioner K. Lavon Burbank, Chairperson**

**MINUTES**

**I. Call to Order**

**II. Roll Call:**

<b>Absent</b>	<b>Present</b>	<b>Commissioners</b>
	X	K. Lavon Burbank, Chairperson
		Vice-Chairperson
X		Barbara Hornsby, Secretary/Treasurer
		Parliamentarian/Sergeant-At-Arms
X		Dwight A. Barnes
	X	Westley Bayas, III
	X	Jessie Conerly (left at 8:01pm)
	X	Robby W. Knecht
X		Ann Duplessis
	X	Dwight Jarrett (left at 7:38pm)
	X	Willie Jefferson (left at 8:25pm)
	X	Christian Bonura
		Quorum: Start of Meeting Yes <u>X</u> No _____
Time: 6:40 pm		Quorum: After Meeting Start Yes <u>X</u> No _____

**Staff Present: Ayanna C. Fultz, Keith Thomas, Michelle Diaz**

**Guest(s) Present: \_\_\_ Yes X No**

## Public:

### III. Review and Approval of the NORBP Full Board Agenda (2 Mins)

### IV. Review and Approval of the NORBP Regular Full Board Minutes (2 Mins)

### V. Chairperson's Comments (2 Mins)

#### 1. Board Committees

Park Administration: Burbank, Chair/Hornsby, Jarrett, Jefferson  
Park Marketing: Bayas, Chair/ Barnes, Burbank  
Park Programming: Knecht, Chair/ Conerly, Bonura

### VI. Board Items

#### A. ACTION ITEMS (30 Mins)

##### 1. Vice Chair and Sargent at Arms Elections

It was determined that elections will take place at the next board meeting.

##### 2. Policies & Procedures Approval

Could not act on at this time.

##### 3. Starlight Enterprise Center Lease Decision

It was *moved by Jarrett* and *2<sup>nd</sup> by Jefferson* that the Starlight lease be approved for \$6 years 1-2, \$7 years 3-5, and \$8 years 6-10. (Limitation of use is contingent upon inflation. Approximately 28,000 square feet.)

##### 4. 2015 Work Plan Components & Deliverables Decision, Budget Amendment with Enterprise Center Staff Changes and Deficit Spending Decision

It was *motioned by Knecht* and *2<sup>nd</sup> by Jefferson* that beginning July 1<sup>st</sup> the Office Manager remain at 30 hours per week at \$18 per hour, the Park Engineer be work hours be limited to 1 day a week for 8 hours, and the CPA's monthly fee to decrease to \$1500 per month. (Staff hours and compensation will be revisited after the 2 month time period.)

##### 5. 2015-2020 Strategic Plan Decision

Tabled until next meeting

##### 6. Millage & Grant Marketing Campaign Decision

# NORBP

NEW ORLEANS REGIONAL BUSINESS PARK

13801 Old Gentilly Road, New Orleans, Louisiana 70129-2217  
\* Office: 504-254-4603 \* Fax: 504-253-8270

Tabled until next meeting.

## **B. DISCUSSION ITEMS (15 Mins)**

**VII. New Business (2 Mins)**

**VIII. Old Business (2 Mins)**

**IX. Public Comments**

**X. Adjournment (1 Min)**

Meeting adjourned at 8:25 pm.